

**DECISION PLANNER (incorporating the Forward Plan)**

**COVERING PERIOD: 1 April 2012 to 31 July 2012**

This Planner shows the decisions that Uttlesford District Council expects to take in the next four months. We are only required to publish key decisions but have included other types of decision that may be made as we are committed to being open and transparent about the business we conduct on behalf of local taxpayers. The purpose in publishing the Planner is to help people to understand what decisions the Council is planning to take and who will be making those decisions.

The decisions are listed in date order and relate to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. The Planner is updated every month so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Democratic Services on 01799 510430.

**Useful Information:**

“Key decisions” are decisions of the executive which are likely to result in expenditure or savings which are significant having regard to the budget for the service or function to which the decision relates or which are significant in terms of the effect on communities living or working in an area comprising two or more wards in the district. A decision taker may only make a key decision in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of the Constitution.

**LEADER'S FORWARD PLAN – 1 APRIL – 31 JULY 2012**

| Title and description of decision         | Type of decision |         |         | Decision maker       | Proposed date of decision | Consultation and background papers  | Portfolio Holder       | Contact officer |
|---|------------------|---------|---------|----------------------|---------------------------|---|------------------------|-----------------|
|   | Key              | Council | Non Key |                      |                           |   |                        |                 |
|   |                  |         |         |                      |                           |   |                        |                 |
| Future of Uttlesford Futures              | X                | X       |         | Cabinet then Council | April                     | Outcome of LSP assembly in October 2011 and minutes of Board meeting 2 November 2011, 18 January 2012 | Cllr Rolfe             | John Mitchell   |
| Assets of Community Value                 | X                |         |         | Cabinet              | 5 April                   | Localism Act – community right to buy   | Cllr Barker/Cllr Rolfe | Andrew Taylor   |
| LDF Uttlesford Housing Numbers            | X                |         |         | Cabinet              | 5 April                   |   | Cllr Barker            | Andrew Taylor   |
| Equalities Update                         |                  |         | X       | Cabinet              | 5 April                   |   | Cllr Barker            | John Mitchell   |
| Procurement and Asset Management Strategy |                  |         | X       | Cabinet              | 5 April                   |   | Cllr Chambers          | Stephen Joyce   |
| Saffron Walden Museum review              | X                |         |         | Cabinet              | 10 May                    |   | Cllr Rolfe             | Adrian Webb     |
| New Homes Bonus and the Jubilee Fund      | X                |         |         | Cabinet              | 10 May                    |   | Cllr Chambers          | Gaynor Bradley  |

Leader's Forward Plan  
Scrutiny Committee, 3 April 2012, item 6

| <b>Title and description of decision</b>                     | <b>Type of decision</b> |   |   | <b>Decision maker</b> | <b>Proposed date of decision</b> | <b>Consultation and background papers</b>                         | <b>Portfolio Holder</b> | <b>Contact officer</b> |
|--|-------------------------|---|---|-----------------------|----------------------------------|---|-------------------------|------------------------|
| – criteria for allocation/consultation /appointment of panel |                         |   |   |                       |                                  |   |                         |                        |
| Localised Council Tax Discount Scheme                        | X                       |   |   | Cabinet               | 10 May                           |   | Cllr Chambers           | Adrian Webb            |
| Local Plan consultation document                             | X                       |   |   | Cabinet               | 24 May                           |   | Cllr Barker             | Andrew Taylor          |
| Contribution to play area at Carver Barracks                 |                         |   | X | Cabinet               | 21 June                          |   | Cllr Ketteridge         | John Mitchell          |
| Development of Community Forums                              |                         | X | X | Council               | Ongoing                          | See Report and minute of Constitution Working Group 23 March 2010 | Cllr Rolfe              | John Mitchell          |
| Revs and Bens Partnership                                    | X                       |   |   | Cabinet               | Ongoing                          | See reports to Joint Committee                                    | Cllr Chambers           | Adrian Webb            |
| Rolling programme of Article 4 directions                    |                         |   | X | Cabinet               | Ongoing                          |   | Cllr Barker             | Andrew Taylor          |